



**Lifeline, Inc. Board of Directors
May 12, 2022**

Call to Order: Paula Gordos called the meeting to order at 5:30 PM.

Personal Moment of Silence Observed

In Attendance: Aaron Burko, Lenore Collins, Christina Corsi, Paula Gordos, Stephanie Johnson, Sean Kramer, Matt Maier, Christine Shoop, Kate Stein, Brittany Sustar, Sarah Welch

Excused: Matt Armand, Jennilyn Banks, Pamela Gouldsberry, Adam Litke, Ryan McGinnis, Sarah Wade

Absent/Unexcused: Robert Weger

Guests:

Staff: Carrie Dotson, Jennie Best, Rebekah Jones

Quorum Determination: Quorum Achieved

Additions or Amendments to the Agenda: None

Approval of Minutes: Sean Kramer made a motion to approve the April 20, 2022 Board meeting minutes. Lenore Collins seconded. Kate Stein, Brittany Sustar, and Sarah Welch abstained. **Motion carried.**

Public Comment/Introduction of Guests: None

Committee Reports:

- **Programs & Planning:** Carrie informed the Board the committee was supposed to meet but had to cancel and reschedule. She continued that we have the final draft of the strategic plan and that it would be ready to vote at the June Board meeting.
- **Human Resources:** No report.
- **Fundraising:**
 - **Imagination Night at Classic Park:** Carrie informed the Board that we have the Captains Game tickets available at the Annual Dinner. She stated that the staff has sold over one hundred tickets and that the Board's support in selling the tickets and sharing the event is appreciated.
 - **Annual Campaign:** Carrie referred the Board to her report for an update on the Annual Campaign.
 - **Dancing Under the Stars Updates:** Carrie informed the Board of recent updates and stated that the new cast would be finalized, with the kickoff party to be held on June 2 and would be announced later that month on social media.
- **Finance:** Carrie informed the Board that Lifeline's independent audit with Snodgrass of NEO would occur the second week of June and that the audit would likely be presented to the Board at the September Board meeting.
- **By-Laws & Membership:** Carrie informed the Board that Stephanie Johnson would be resigning from the Board as she is relocating to West Virginia. The Board thanked Stephanie for her hard work on behalf of Lifeline and wished her well.

- **Ad Hoc Facilities Committee:**

- **Move Updates:** Carrie informed the Board of the flood that happened in the Lifeline office and stated that the city issued a citation for the incident. She continued that the movers are booked, the office will be closed June 6-10, and the staff will work with clients to ensure a smooth transition. Carrie continued that there would be a mass mailing to let the community know where Lifeline has moved.

Finance Reports: April 2022: Carrie referred the Board to their Board packets for April's report.

Director's Report:

- **Directors Updates:** Carrie informed the Board that she recently visited Columbus, where Ohio First Lady Fran DeWine hosted a training and luncheon for all of the Ohio affiliates of the Imagination Library. It was a beautiful time at the Governor's Mansion and Mrs. DeWine really took the time to chat with each affiliate.
- **National CAPCON Attendance:** Carrie informed the Board that the NACAP Conference is back in person this August in NYC. Carrie requested approval from the Board to register Carrie Dotson and Jennie Best as the conference is out of state. Christine Shoop made a motion to approve the attendance of Jennie Best and Carrie Dotson at the National Community Action Partnership Conference. Sarah Welch seconded. **Motion carried.**
- **CSBG T/TA Grant Application:** Carrie informed the Board that Lifeline would be applying for a CSBG T/TA grant through ODOD to cover the primary costs of the move (the movers and the IT move) and that this would require Board approval. Lenore Collins made a motion to approve the CSBG T/TA Grant Application. Matt Maier seconded. **Motion carried.**

Program Report

- **ODMHAS—Quality Assurance Activities:** No report.
- **Client Rights Activities/Grievances:** No report.
- **Program Updates:** No report.

Old Business: No report.

New Business: No report.

General Board Discussion: Aaron Burko stated that before the Lifeline Annual Dinner begins, the Board should take a group photo. All agreed.

Adjournment: Lenore Collins made a motion to adjourn at 5:50 PM. **Motion carried.**