

Lifeline, Inc. Board of Directors
January 15, 2014

Call to order: Meeting called to order by Joyce Taylor at 6:05 p.m.

Personal moment of silence observed

In Attendance: Lori Adler, Alyea Barajas, Joyce Bates, Melissa Clayton, Ann Curwen, Michelle Herron, Kathleen Homyack, Jeremy Iosue, Bill Knapp, Rita McMahon, Pam Morse, Joyce Taylor, Marlaina Tucci, Sue Whittaker, Ed Zivkovich

Excused:

Absent/Unexcused:

Guests: Jacob Daling, Lake County YMCA

Staff: Carrie Dotson, Cate Hearn

Quorum Determination: Quorum Achieved

Additions or amendments to the agenda: None

Approval of minutes: Rita McMahon made a motion to accept the minutes of the December 18 Board meeting. Sue Whittaker seconds. **Motion carried.**

Public Comment: None

Committee Reports:

Programming/Strategic Planning Committee:

- Carrie updated the full Board regarding the progress made on our Strategic Plan during the fourth quarter of 2013. She went through each outcome and discussed what action items Lifeline has taken.

Fundraising Committee:

- Annual Campaign: Carrie is pleased to report that we have nearly met our Annual Campaign goal for this year already, even with only half the Board donations made. Once those are complete, Carrie believes we will easily exceed our goal.
- March Mania: Invitations for the March 7th event went out on Tuesday of this week. Sponsorship forms have all been mailed and Board members have been given raffle tickets to sell. Carrie reminds members that she has more tickets if needed. Several Board members offer to help; Carrie reminds all that we will need set-up assistance on the afternoon of the event. She will have more specifics at next month's meeting. ***Anyone who signed up to make donations for the silent auction can bring them to the February Board meeting.***

Finance Committee:

- No Report

By-Laws and Membership Committee:

- Jacob Daling has returned for his second meeting and can now be voted in as a member of the Board. Pam Morse makes a motion to approve Jacob as a member of the Board of Directors of Lifeline, Inc. Second made by Lori Adler. **Motion carried.** Jacob will represent low-income residents of Lake County.
- Carrie passed out committee sign-up sheets for 2014. She reminds the group that each committee needs a chairperson and every member needs to be active on at least one committee. This was completed and returned to Carrie.
- The By-Laws and Membership committee has updated the Board Member Agreement to more clearly address the needs of the agency. This new version was passed out and each point read aloud to the group. Discussion followed; no questions. Each member signed the agreement and returned to Carrie.

Human Resources Committee:

- Carrie announces that we have received new health insurance rates for 2014 and that they have dropped significantly. This is welcome news for the staff and will even save the agency about \$500 per month, since some people will have a rate below the \$550 that Lifeline contributes.

Facilities Ad Hoc Committee:

- Committee will meet again next week and will tour another potential site.

Nominating Ad Hoc Committee:

- The Nominating Committee has communicated and presents the slate of officers as follows:
 - President – Michelle Herron
 - Vice President – Pam Morse
 - Treasurer - Bill Knapp
 - Secretary – Marlaina Tucci
- Joyce Taylor asks for nominations from the floor; none are made. Joyce Bates makes a motion to elect the slate of officers as nominated. Sue Whittaker seconds. Board Members abstain from a vote of the position for which they are running. **Motion carried.**

Finance Report:

- Carrie reports that she has not yet completed the December finance report and will have it emailed out by Friday of this week.

Director's Report:

- As a result of our monitoring visit last August, we received a response which indicated that some changes or adjustments needed to be made but the specific findings were not included. As of today, we have not received this information. As soon as the state makes this available, Carrie will advise the Board and bring a response to them to approve for submittal.
- A 2014 Federal Appropriations bill has been signed restoring CSBG and HEAP to pre-sequestration funding levels. This is great news for our Community Action Network.
- The CSBG reauthorization bill was introduced on Monday. This bill has been sponsored by a Democrat, a Republican and a Tea Party member. The state and national groups are hoping for passage by August of 2014.

Program Report:

- HEAP has been very busy with the Winter Crisis program, spending \$84,000 in direct to client costs in December alone.
- VITA is gearing up and will have a volunteer training on two consecutive Saturdays, January 18 and January 25. Clinics will begin on February 3 and will run on Mondays, Tuesdays and Saturdays through April 15.
- ODMH: Quality Assurance Activities – None
- Client Rights Activities/Grievances – None

Old Business:

- None

New Business:

- There will be no Board meeting in May.
- Our Annual Dinner will be held in May, with a short business meeting before guests arrive. Carrie will have more specific details next month. Carrie also reminds the group that we give out awards to community members at the Annual Dinner and asks them to begin to consider possible nominees.

General Board Discussion:

- Rita thanks Joyce Taylor for her 2 years of service as the President of the Board of Directors. Joyce has worked hard in this role and has been a tremendous asset. Joyce will remain on the Board in a regular membership position and offers her support and assistance to the new executive committee as needed.

Adjournment:

- Pam Morse made a motion to adjourn. Rita seconds. **Motion carried.**

Meeting adjourned at 6:50 p.m.